

GETSTARTED

Calendars

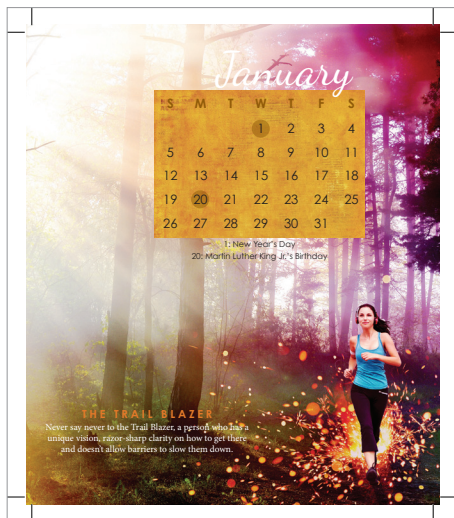
FIRST STEPS

1. If you don't already have a Vervante Author Account, please establish one [here](#). It's quick and easy.
2. Need a **quote**? Calendars can be printed in full color or black & white. They come in different styles and sizes as well (see below for more details). Just let us know the details of the calendar you would like to create at customerservice@vervante.com and we'll be happy to provide you with a customized quote.
3. Need ideas for your calendar? You can order real-life samples of our calendars that will help inspire your creative brilliance by clicking [here](#).

EXPERT TIPS

Desktop Calendars: This calendar is a set of cards packaged in a clear calendar case.

To create desktop calendars, we need a PDF of the cards. These should be set up 1-up per page with bleed and crop marks. The size of the cards is 4.65" w x 5.4" h. Cards are printed on 12 pt C1S or C2S stock and can be printed single or double sided.



Calendar page with bleed and crop marks.



Calendar page after trimming

Vervante offers formatting services so if you have fabulous artwork or images but you need help with formatting the calendar, our graphics team would be happy to help you. You can find more information [here](#).

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Wall Calendars: This calendar can be any size up to 11x17 when open. A 12-month wall calendar needs either 26 or 28 images. If you supply 26 images the inside front and back covers will be blank.

The wall calendar can be spiral bound or saddle-stitched. We need a PDF of each page with bleed and crop marks. The pages should be set up 1-up per page.



Spiral-bound Planners: A spiral bound planner or calendar can be any size up to 8.5x11. We need a PDF of the covers with bleed and crop marks and a separate PDF of the text with bleed and crop marks. If you don't have bleeds in the text then we just need a PDF of the text with crop marks.

If your text is set up to be on facing pages when you open the planner, you will need a cover page as Page 1 so that page 2 and 3 are facing each other. See images below as an example.

See the [Getting Started for Spiral Bound Books](#) for additional information.



Front Cover



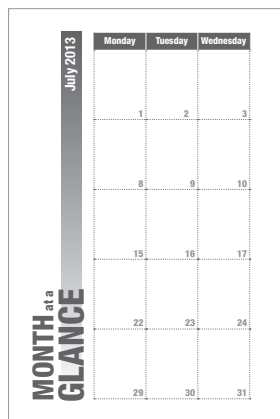
Back Cover

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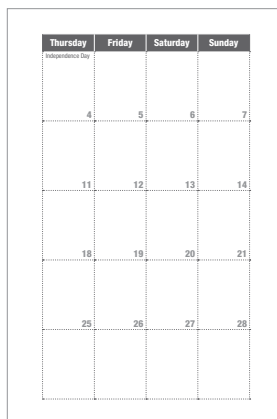
Calendars



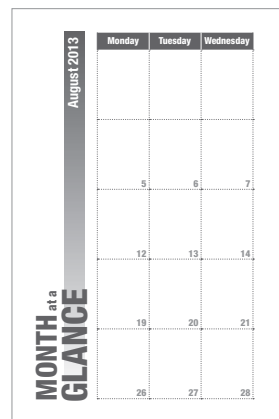
Page 1



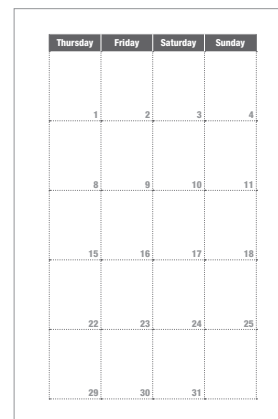
Page 2



Page 3



Page 4



Page 5

Saddle-Stitched Month-at-a-Glance Planners: A saddle-stitched planner can be any size up to 8.5x11. We need a PDF of the cover with bleed and crop marks and a separate PDF of the text with bleed and crop marks.

See the [Getting Started for Saddle Stitched Books](#) for additional information.



Saddle Stitched cover

START PRODUCTION

Once you have your print files ready you can upload these from the Send Files link via your Vervante Author Dashboard.

Within 48 hours our team will download the files, review your specification document and let you know if we have any questions. If there are no issues with your files, we will add the calendar to your Vervante Author Account. You will receive an email within 48 hours notifying you that your calendar is now available for ordering.

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We recommend that you order a copy for review. Once you receive the calendar, you can let us know if you would like changes. If you want to make changes to the text and/or cover all you need to do is upload a corrected PDF. And, remember, we don't charge for changes, there are no set up fees and no minimums.

Still have questions? We have lot of resources ready to help you. See the Additional Resources section below. And, if you still have questions we are here to help. Just email us at customerservice@vervante.com.

ADDITIONAL RESOURCES

Need calendar samples? Order [here](#).

Download the complete [Vervante Product Catalog](#)

Access our full library of [Expert Guides](#)

[Print Specifications](#)