GETSTARTED CDs & DUDs

#### **FIRSTSTEPS**

- 1. If you don't already have a Vervante Author Account, please establish one here. It's quick and easy.
- 2. Need a **quote?** We'll be happy to provide you with a quote and packaging options for your CD and/or DVD product. We just need to know how many CDs (or hours of recording) you have (or expect to have) and how many DVDs. Send us an email at **customerservice@vervante.com** and we'll send you your custom quote right away.

#### **EXPERTTIPS**

Types of CDs: There are three types of CDs. We recommend audio CDs or MP3 CDs for Audio Books.

- Audio CDs: these are 79 minutes in length and can be played in a car or on a computer.
- **MP3 CDs:** these are CDs that can only be played on a computer using an MP3 player such as iTunes or Windows Media Player. These CDs hold 700 MB of audio.
- **Data CDs:** these CDs can contain a combination of files such as audio, MS Office, PDFs, etc. These CDs can hold 700 MB of data.

**File Format:** We accept audio recordings as way or MP3 files. For DVDs, we need a physical DVD master. For detailed information and instructions, access our FREE Expert Guides on **DVD Region Coding**, **DVD Masters and General Information** and **NTSC and PAL formats**.

**Multimedia Editing Services:** If you have raw video and would like our Multimedia Production Department to author your DVDs we would be happy to assist you with this. We are also able to help you with professionally editing, adding intro or exist music and other services for CD audio files. Just email us at **customerservice@vervante.com** for more information and a quote for services.

**Registering Your Tracks:** Do you ever wonder why some audio tracks are displayed in iTunes or Windows Media Player as Track 1, Track 2, etc. or the title is inaccurate but the content is correct? This is because the tracks have not been registered in GraceNote. We highly recommend that once we create your Audio Book that you submit your tracks to GraceNote so track titles are properly displayed. Please see our **Expert Guide: How To Submit Your Tracks To Gracenote** for more information.

Packaging: Need packaging ideas? You can order disc packaging samples here.

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#### **STARTPRODUCTION**

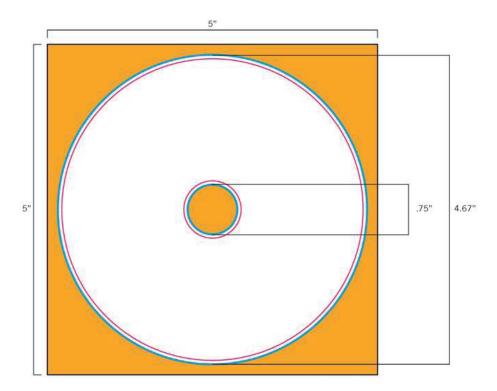
For DVDs, please mail your DVD master, including your name, project title and the number of discs requested, to:

Vervante 400 North Geneva Road STE C Lindon, Utah 84042

For CDs, once you have your audio files and artwork, you can upload these from the Send Files link on your Author Dashboard.

**Print Files:** We need one a PDF of the of the disc art. If your product is a multi-disc set, we need a PDF for each of the discs. The disc art should be created as a square image with no hub or exterior edge cut out. There should also be no mask or lines for the hub or exterior edge of the disc.

The disc should be a 5" square. The print area is a 4.67" circle. The hub is .75".



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## CDs & DVDs

Your PDF should look like this and when we print the label art on the disc, it will look like this:

This sample represents how your final print-ready PDF should look. The document size is 5" x 5". There should be no hub or disc keylines indicated.





Within 48 hours our team will download the files, review your specification document and let you know if we have any questions. If there are no issues with your files, we will add the CDs or DVDs to your Vervante Author Account. You will receive an email within 48 hours notifying you that your products are now available for ordering.

We recommend that you order a copy for review. Once you receive the CD or DVD, you can let us know if you would like changes. If you want to make changes all you need to do is upload or send us corrected files. And, remember, we don't charge for changes, there are no set up fees and no minimums.

Questions? We have lot of resources ready to help you. See the Additional Resources section below. And, if you still need help, please feel free to email us at **customerservice@vervante.com**.

### **ADDITIONAL RESOURCES**

Need disc packaging ideas? Order here.

Download the complete Vervante Product Catalog

Access our full library of Expert Guides

Print Specifications