To automate order notifications from Etsy to Vervante using **Make.com**, follow these steps:

## Step 1: Set Up Your Make.com Account

- 1. Sign up or log in to <u>Make.com</u>.
- 2. Click Create a new scenario.

### Step 2: Connect Etsy to Make.com

- 1. Click the + button and search for **Etsy**.
- 2. Select Watch Orders as the trigger.
- 3. Connect your Etsy account and authorize Make.com to access order data.
- 4. Configure the trigger to check for new orders at a set interval (e.g., every 5 minutes).

## Step 3: Extract Order Details

- 1. Add a Parse Order Data module.
- 2. Select the relevant order fields, including:
  - o Customer name
  - o Shipping address
  - Order items (including SKU)
  - o Quantity

#### Step 4: Format the Order for Vervante

1. Add a **Text Formatter** module to structure the order details in the email format required by Vervante:

```
Vervante Part Number: (V408XXXXXX) X 1
fname: John
lname: Smith
address1: 123 Main Street
address2:
city: Los Angeles
state: CA
zip: 12345
country: US
email: jsmith@gmail.com
```

# Step 5: Send an Email Notification to Vervante

- 1. Add an **Email** module (use Make.com's built-in email service or connect Gmail/Outlook).
- 2. Set the recipient as orders@orders.vervante.com.
- 3. Enter the subject (e.g., "New Etsy Order [Order Number]").
- 4. Paste the formatted order details into the body.
- 5. Body of email must include: Order Information
- 6. Set the email to send automatically when an order is received.
- 7. Text only email should look like this:

To: orders@orders.vervante.com

Subject: New Etsy Order [order number]

Order Information: Vervante Part Number: (V408XXXXXX) X 1 (part number assigned by Vervante followed by UPPER CASE X followed by quantity)

fname: John Iname: Smith address1: 123 Main Street address2: city: Los Angeles state: CA (prefer 2 letter code) zip: 12345 (or postal code) country: US (prefer 2 letter code) email: jsmith@gmail.com

# Step 6: Test & Activate

- 1. Run the scenario with a test order.
- 2. Verify that the email is sent correctly.
- 3. Activate the scenario so it runs automatically.