

CHECKLIST FOR

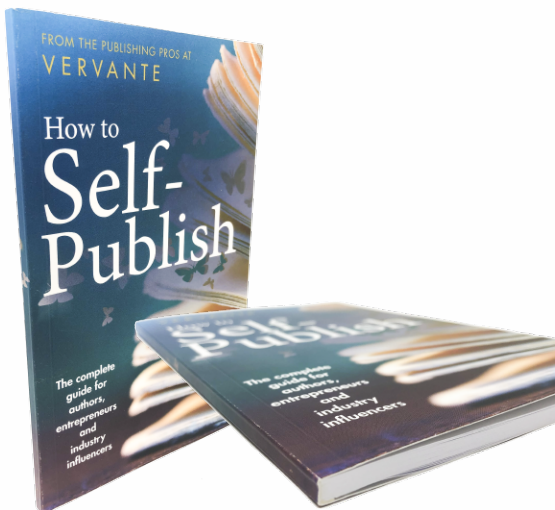
Print Ready PDFs

PLEASE NOTE:

1. All files should be print-ready PDFs
2. PDFs should be flattened and include embedded fonts
3. Include bleed and crop marks
4. Do not include other printer marks

CARD DECKS

- ✓ CARDS: One PDF for entire card deck includes front and back of each card
- ✓ CARDS: If final deck is 50 cards, for example, we need a 100-page PDF, even if one side of the cards is the same for the entire deck. We need a PDF of the deck exactly how you want the deck to be printed.
- ✓ CARDS: Text is ¼" from edge of card.
- ✓ CARDS: PDF includes bleed and crop marks
- ✓ CARDS: All pages in PDF should be the same size, with same bleed and crop marks.
- ✓ TUCKBOX: Specs are available **HERE**, or a template is available from our customer service team



PERFECT BOUND BOOK

- ✓ COVER: Confirm specs for cover **HERE**.
- ✓ COVER: includes bleed and crop marks
- ✓ TEXT includes bleed and crop marks (bleeds only if content includes bleed)
- ✓ TEXT: ½" margins on binding edge, minimum ¼" margins on other three sides
- ✓ Confirm that text and cover are correct dimensions.



SPIRAL BOUND SOFT COVER BOOK

- ✓ COVER: Confirm specs for cover **HERE**.
- ✓ COVER: Includes bleed and crop marks.
- ✓ COVER: If book includes tabs, the size of the cover should be the size of the tabs.
- ✓ TEXT: includes bleed and crop marks (bleeds only if content includes bleed)
- ✓ TABS: includes bleed and crop marks. Tabs should be ½" wider than text.
- ✓ Confirm that text and cover are correct dimensions.

HARD COVER SPIRAL/ WIRE-O BOUND BOOK

- ✓ COVER: Confirm specs for cover **HERE**.
- ✓ COVER: Includes bleed and **NO** crop marks.
- ✓ COVER: If book includes tabs, the size of the cover should be the size of the tabs.
- ✓ FOIL: Confirm specs for foil PDF **HERE**.
- ✓ TEXT: includes bleed and crop marks (bleeds only if content includes bleed)
- ✓ TEXT: ½" margins on binding edge, minimum ¼" margins on other three sides
- ✓ TABS: includes bleed and crop marks. Tabs should be ½" wider than text.
- ✓ Confirm that all PDF's are correct dimensions.



CHECKLIST FOR PRINT READY PDF'S

KISS-CUT STICKERS

- ✓ Confirm specs for sticker setup **HERE**.
- ✓ 30 images per sheet
- ✓ 1/2" margins
- ✓ Magenta cut path around sticker



SADDLE-STITCHED SOFT COVER BOOKLET

- ✓ COVER: Confirm specs for cover **HERE**.
- ✓ COVER: Includes bleed and crop marks.
- ✓ TEXT includes bleed and crop marks (bleeds only if content includes bleed)
- ✓ Confirm that text and cover are correct dimensions.

TURNED EDGE BINDERS

- ✓ COVER: includes bleed **NO** crop marks
- ✓ FOIL: Confirm specs for foil PDF **HERE**.



BOARD COVERS, LAMINATED COVERS & POLY PAPER COVERS

- ✓ COVER: Confirm specs for cover **HERE**.
- ✓ COVER: includes bleed and crop marks
- ✓ TEXT: includes bleed and crop marks (bleeds only if content includes bleed)
- ✓ TEXT: ½" margins on binding edge, minimum ¼" margins on other three sides
- ✓ TABS: includes bleed and crop marks. Tabs should be ½" wider than text.
- ✓ Confirm that all PDF's are the correct dimensions.



HARD COVER CASEBOUND BOOK

- ✓ COVER: Confirm specs for cover **HERE**.
- ✓ COVER: includes bleed **NO** crop marks
- ✓ TEXT includes bleed and crop marks (bleeds only if content includes bleed)
- ✓ TEXT: ½" margins on binding edge, minimum ¼" margins on other three sides
- ✓ FOIL: Confirm specs for foil PDF **HERE**.
- ✓ Confirm that all PDF's are correct dimensions.

